



State of New Jersey

Department of Human Services

Philip Murphy
Governor
Sheila Y. Oliver
Lt. Governor
Carole Johnson
Commissioner

The New Jersey Department of Human Services invites you to apply for the following position:

JOB POSTING NUMBER	244-19	ISSUE DATE	10/04/2019	CLOSING DATE	10/18/2019
TITLE	Interpreter for the Deaf (4 positions) - Hourly	RANGE	Q88		
LOCATION	Division of the Deaf and Hard of Hearing 11A Quakerbridge Plaza Drive Trenton, NJ 08625	SALARY	\$70.00 per hour (equates to 80% of listed salary) \$46,873.41 - \$66,104.43		
		OPEN TO	Public		
DEFINITION	<p>Under direction of a supervisor in a state department or agency, facilitates communication between deaf, or hard of hearing, and hearing individuals on diverse topics, and under varying situations, by performing highly responsible and complex sign language interpreting; utilizes a variety of modes of communication such as oral interpreting or deaf-blind interpreting; provides technical assistance for the development of programs and activities relevant to the needs of the deaf or hard of hearing community; does other related duties.</p> <p>This position is a special services (hourly) position and the maximum number of hours worked is 944 per fiscal year and will require travel.</p> <p>NOTE: The examples of work for this title are for illustrative purposes only. A position using this title may not perform all duties listed in this job specification. Conversely, all duties performed on the job may not be listed.</p>				
REQUIREMENTS					
EDUCATION	Graduation from an accredited college or university with an Associate's degree with a major concentration in an Interpreter for the Deaf Training Program. Coursework must include Deaf Culture, American Sign language and Interpreting.				
EXPERIENCE	Three (3) years of experience in American Sign Language Interpretation, which must have been gained within the past five (5) years.				
NOTE	<p>The selected candidate will act as a confidential aide(s) to the Division Director and will be responsible for attending meetings/events with the Director. They will be responsible for maintaining public relations with interpreter organizations and agencies, deaf, deaf-blind, hard of hearing and late-deafened organizations, professional associations, as well as local, county and state government agencies; perform various related duties and administrative projects as requested by the director</p> <p>NOTE: A Bachelor's or Master's degree which includes or is supplemented by the coursework cited above is acceptable in meeting the education requirement.</p> <p>NOTE: An Associate's, Bachelor's, or Master's degree which includes or is supplemented by a certificate of completion from a recognized Interpreter for the Deaf Training Program is acceptable in meeting the special coursework.</p> <p>NOTE: Appointees must possess a National Associate of the Deaf Certificate (NAD), Registry of Interpreters for the Deaf Certificate (RID) OR National Interpreter Credentials (NIC).</p> <p>The responsibility for ensuring appointees possess one of the above stated certifications rests with the Appointing Authority.</p> <p>SPECIAL SKILLS: Appointees must be able to communicate effectively in the language of the deaf, American Sign Language, sufficiently to perform the duties of this position.</p>				
NOTE FOR FOREIGN DEGREES	Degrees and/or transcripts issued by a college or university outside of the United States must be evaluated by a reputable evaluation service at your expense. The evaluation must be included with your submission. Failure to submit the required evaluation may result in an ineligibility determination.				
LICENSE	Appointees will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.				
IMPORTANT NOTICE					
RESIDENCY	Effective 9/1/11, NJ PL 70 (NJ First Act), requires all State employees to reside in New Jersey, unless exempted under the law, or current employees who live out-of-state and do not have a break-in service of more than 7 calendar days, as they are "grandfathered." New employees or current employees who were not grandfathered and who live out-of-state have one year after the date of employment to relocate their residence to New Jersey or request an exemption. Current employees who reside in NJ must retain NJ residency, unless he/she obtains an exemption. Employees who fail to meet the residency requirements or obtain an exemption will be removed from employment.				
NOTE	Applicable special re-employment list established as a result of a layoff will be used before any promotions are made.				
DRUG SCREENING	If you are a candidate for a position that involves direct client care in one of the Department of Human Services' hospitals or developmental centers, you may be subject to pre and/or post-employment drug testing/ screening. The cost of any pre-employment testing will be at your expense. Candidates with a positive drug test result or those who refuse to be tested and/or cooperate with the testing requirement will not be hired. You will be advised if the position for which you're being considered requires drug testing and how to proceed with the testing.				
FILING INSTRUCTIONS					
Forward a cover letter and resume electronically to: DHSResumes@dhs.state.nj.us					
You must include the Job Posting # in the subject line of your email.					

